



**CERTIFICATE COURSE
ON
SAFETY & HEALTH FOR SUPERVISORY PERSONNEL WORKING
IN
HAZARDOUS PROCESS INDUSTRIES**

20th November to 22nd December 2017

**क्षेत्रीय श्रम संस्थान
REGIONAL LABOUR INSTITUTE**

कारखाना सलाह सेवा एवम् श्रम संस्थान महानिदेशालय
(Directorate General Factory Advice Service & Labour Institutes)

श्रम एवम् रोजगार मंत्रालय, भारत सरकार
Ministry of Labour & Employment, Government Of India

सेक्टर – 47, फरीदाबाद

Sec – 47, Faridabad 121010

Ph: 0129-2468033/44 Fax: 0129-2468219

THE COURSE PERSPECTIVE:

Section 41C (b) of the Factories Act 1948 as amended in 1987 has imposed specific responsibilities on the occupier in relation to hazardous processes which states that every occupier of the factory involving any hazardous process shall appoint persons who possess qualification & experience in handling hazardous substances and are competent to supervise such handling within the factory and the Chief Inspector may require the supervisor to undergo training in Health & Safety.

METHODOLOGY & COURSE CONTENTS:

Methodology to be used during the course will be lectures, discussions, case studies, laboratory exercises, relevant film shows & factory visits. The participants will be required to visit a factory (their own or other) and to prepare a report on Factory Visit as a requirement under the syllabus. At the end of the course, the participants will be required to undergo an objective type written examination on the topics of the syllabus. Certificates will be awarded to the successful candidates. The Salient of the syllabus is as below:

- Statutory Provisions
- Basic Principles of Accident Prevention
- Techniques of Identification of Hazards Control Techniques
- Chemical Hazards & Specific Control Measures Fire & Explosion Hazards
- Health Hazards due to chemical exposures Chemical Emergency Preparedness
- Motivation, Communication & Appraisal for Safety & Health

DATES & TIMINGS:

The course will be conducted from 20th November to 22nd December 2017 .The teaching hours at the Institute will be from 10 A.M. to 5 P.M.

FACULTY:

The faculties consist of experts from various disciplines of the Institute, specialists from Industries, different Institutions & Government departments.

QUALIFICATIONS FOR ADMISSION:

- (i) A Bachelor's degree with chemistry or Diploma in any branch of Engineering or Technology with not less than 5 years experience or
- (ii) A postgraduate degree in chemistry or a Bachelors Degree in any branch of Engineering or Technology with not less than two years experience.

NOTE:

The experience stipulated above shall be in process, operation or maintenance in chemical Industry / hazardous process as per Section 2 (cb) of the Factories Act, 1948.

FEE & OTHER EXPENSES:

(1) Institute Fee:

Rs. 2400/- for the entire course (Fee once paid is not refundable). The fee is payable immediately on being offered the admission & before joining the course by a **crossed demand draft drawn in favour of Head of Office, Regional Labour Institute**, Faridabad, payable at Faridabad.

(2) Other Expenses:

Rs.4500/- per participant to meet the cost of course stationery, folder, manual, honorarium to guest faculty and other expenses. This amount is to be **paid in cash** on the first day of the course, to the managing committee chosen by the participants, from amongst themselves. The managing committee will issue receipt for this amount at the end of the course.

The **expenses for the visit to the factories** will be borne by the candidate / respective sponsoring organizations.

Rs. 1200/- in cash is also payable as **caution deposit** (Refundable) for availing library & laboratory facilities.

HOSTEL ACCOMMODATION:

Limited accommodation is available in the Institute's hostel @ Rs.50/- per day per participant. Lodging charges are payable in cash, in advance, for the entire period of stay. Those who are willing to avail hostel accommodation, they should indicate the same in the nomination form. It will be made available on first come first served basis.

NOMINATIONS:

Nomination(s) in the prescribed Performa, along with the Institute Fee of **Rs.2400/-** per participant, in the form of demand draft drawn in favour of Head of Office, Regional Labour Institute, Faridabad, payable at Faridabad & may be sent to Dr. Brij Mohan, Deputy Director (IH), Regional Labour Institute, Sector - 47, Faridabad - 121010 (**e-mail-rlifaridabad@yahoo.co.in**) so as to reach **on or before 15th November, 2017.**

Application should be accompanied with self attested copies of certificates & marks sheet of **qualifying examinations** and the experience certificates from employers for the **qualifying period** and should be duly forwarded by the sponsoring organization. **The above testimonials in original will have to be produced by the candidates at the time of registration to be held on 20.11.2017 at 10:00 Hrs** in this Institute. **There are limited seats which will be allotted to eligible candidates on first come first served basis.** The decision of the institute will be final in respect of the selection of the candidates. The selected candidate will have to deposit Institute Fee & other charges before joining the course.

VENUE: - Regional Labour Institute, Sector 47, Faridabad- 121010.



GOVERNMENT OF INDIA, MINISTRY OF LABOUR & EMPLOYMENT
REGIONAL LABOUR INSTITUTE, FARIDABAD.
(DIRECTORATE GENERAL FACTORY ADVICE SERVICE & LABOUR INSTITUTES)
**APPLICATION FORM (2017) FOR ADMISSION TO
CERTIFICATE COURSE ON SAFETY & HEALTH FOR SUPERVISORY PERSONNEL
WORKING IN HAZARDOUS PROCESS INDUSTRIES**

PROFORMA

1. Name (In English, Capital letters):

(In Hindi) :

2. Male / Female :

3. Date of Birth :

4. Category (Gen/SC/ST/OBC):

5. Individual's address for correspondence:

6. Name & address of the sponsoring organisation:

7. Whether hostel accommodation is required or not: Yes / No

8. Educational qualifications (**attach attested copies of certificate & marks sheet of the qualifying examination**)

Examination	Institution	Board / University	Year of passing	% of marks	Division

9. Experience (**attach attested copies of certificates from employers for qualifying experiences**)

Name of the organisation	Duration		Nature of experience
	From	To	

PHOTO

I hereby certify that the information given in the form is true to the best of my knowledge and belief.

Date & Place:

E-mail Address:

Applicant's Signature

Certificate from Sponsoring authority

Shri.....Designation.....
..... is hereby sponsored to attend the above Certificate Course.

Date & Place:

Fax No.:

Signature & Designation of sponsoring authority
Affixed with Office seal

Note: Admission to the course will be possible only after production of original certificates w.r.t. minimum required qualification & experience