

## BACKGROUND

The Directorate General Factory Advice Service and Labour Institutes (DGFASLI), Mumbai is an attached office of the Ministry of Labour and Employment, Government of India to serve as a technical arm to assist the Ministry in formulating National Policies on Occupational Safety and Health and to advise the State Governments and Factories on matters concerning Safety, Health, Efficiency and well being of persons at work. It also enforces safety and health statutes in major Ports of the country.

Regional Labour Institute is one of the Subordinate Offices of DGFASLI, Government of India, Ministry of Labour and Employment with the objective of providing technical advice to State Governments and to the Industries in the southern region. This organization is poised to grow further to meet the increased demands of the industries and society. Regional Labour Institute, Chennai has also been declared as a **Centre of Excellence for Construction Safety** and a Construction Safety Cell has been constituted and functioning at RLI, Chennai.

## OBJECTIVES

In a competitive environment any management would like to have more profit and higher productivity not only for their survival but also for their growth. The company executives including the operating personnel want to be assured that their organization is well managed and the losses are controlled. In order to maintain smooth flow of operation at every stage, management should follow safety procedures to safeguard the equipment and health and safety of their employees. Safety Audit is an effective technique to assess the above objectives. Therefore, the Safety Audit system in a company will certainly help the management to reduce the operational risk and the consequent liabilities including property damage and business interruptions. In the light of Safety Audit findings, corrective measures taken by the company assume greater importance in the present context and enable the organization to review and update their control measures.

The status of the plant on safety performance is sought to be audited for the compliance of the statutory requirements, Codes of Practices, National and International Standards of Safety, Plant Safety Rules and Regulations and also other relevant safe practices, developed by the plant.

Apart from the Safety Audit being conducted by the external agencies, it is essential that the plant personnel themselves carry out this Safety Audit periodically and assess their safety performance. For this purpose, it is essential that all the concerned are made familiar with the details, methodology and approach to the Safety Audit. In consideration of the

above, this Institute is organizing a special Training Programme on **Safety Audit** for 2 days on **28.08.2017 and 29.08.2017**.

The participants have to come prepared with the information relating to their Management System, Operational Process, and safe practices followed in their plant. This will enable them to participate effectively in the group exercises which will be a part of the programme.

## TOPIC HIGHLIGHTS

- An Over-view of Safety Audit System
- Safety audit –Management and Technical Elements
- Emergency Planning
- Safety Audit –Medical Aspects
- Hazard Identification and Risk Assessment
- Standards on Safety Audit
- Auditing of Petroleum Refineries and Chemical Industries.
- Auditing in Engineering Industries

## FACULTY

Experts from Regional Labour Institute, Chennai, and other renowned Institutions will be handling the sessions.

## DELEGATES

Senior Executives engaged in Production, Maintenance and Safety Activities including Personnel and Finance Managers with technical background and Safety Officers/ Engineers.

## DURATION

2 days on **28<sup>th</sup> and 29<sup>th</sup> August, 2017** between 10.00 a.m. and 5.30. p.m.

## VENUE

### REGIONAL LABOUR NSTITUTE

1, Sardar Patel Road,  
T.T.T.I. Taramani P.O., Adyar  
CHENNAI – 600 113

## FEES AND OTHER EXPENSES PER PARTICIPANT

### 1. INSTITUTION FEE

A fee of **Rs.900/-** is to be paid by Crossed **Demand Draft** drawn in favour of the **Director In-Charge, Regional Labour Institute, Chennai.**

### 2. OTHER EXPENSES

Rs.**2000/-** in **CASH** is to be paid on the **First day of the Programme** to the Management Committee formed from amongst the participants to meet the cost of stationery, course materials, working lunch, refreshments, etc. The Committee would manage the above expenditure and issue receipt for the said amount. This is not payable to the Institute.

### NOMINATIONS

Nominations may be sent **by fax/post/email** so as to reach the Director In-Charge, Regional Labour Institute, 1, Sardar Patel Road, TTTI Tharamani Post, Chennai – 600 113 on or before **21<sup>st</sup> August, 2017.**

### ACCOMMODATION

Very limited non-family Hostel accommodation can be had at a nominal charge of Rs.30/- per day per participant on request along with nominations. Allotment will be made on “first come first served” basis.

### CONTACT PERSON

**Dr.R.K. Elangovan**  
Dy. Director General, DGFASLI.  
022-2402 3012

**Shri Nijalingappa**  
Director (Safety) & Head of Office  
044 – 22355690/22350737  
E-Mail : [rlichennai@dglasli.nic.in](mailto:rlichennai@dglasli.nic.in)



GOVERNMENT OF INDIA  
MINISTRY OF LABOUR & EMPLOYMENT  
DIRECTORATE GENERAL FACTORY ADVICE SERVICE & LABOUR  
INSTITUTES

TRAINING PROGRAMME

ON

**SAFETY AUDIT**

**28.08.2017 and 29.08.2017**

At

**REGIONAL LABOUR INSTITUTE**

1, Sardar Patel Road, Adyar,  
Chennai – 600 113

**TELEPHONE: 22350737/22355690**

**FAX: 044 – 22352457**

**E-mail [rlichennai@dglasli.nic.in](mailto:rlichennai@dglasli.nic.in)**

TRAINING PROGRAMME  
ON  
**SAFETY AUDIT**

**28.08.2017 and 29.08.2017**

**Registration Form**

Name (Block Letters) :

Designation/Job Description :

Name of Organization & Address :

Address for Communication :

Phone:

Mobile:

E-mail :

Fax :

Accommodation : Required / Not Required

Place :

Date :

Signature

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