



GOVERNMENT OF INDIA,
MINISTRY OF LABOUR &
EMPLOYMENT
DIRECTORATE GENERAL FACTORY ADVICE
SERVICE & LABOUR INSTITUTES
CENTRAL LABOUR INSTITUTE
N.S.MANKIKER MARG,SION, MUMBAI-400022

No. STP/CLI/PUB.TRG./MESC/06/2017

Date: 29/11/2017

Sub: Training Programme on **“Making Effective Safety Committee with participative Skills in Safety, Health & Environment in industries & Docks.”** From 17th - 19th January, 2018.

Sir/Madam,

We are happy to announce our forthcoming training programme titled **“Making Effective Safety Committee with participative Skills in Safety, Health & Environment in industries & Docks.”** From 17th - 19th January, 2018.

This training programme has been specially designed for the Safety Committee Members to equip them to take responsible action for promoting Safety, Health and Environment in their own organization. The brochure giving details of this programme is enclosed. You may nominate your **Safety Committee Members, Safety Officers, Factory Medicals Officers and Representatives of the production, Maintenance, purchase and personnel departments and workers representatives of all areas.**

As the number of participants for the programme will be restricted to 20 only, your nomination should reach us as early as possible, before **10th January, 2018.**

& addressed to: -

**Dr.R.N. Meena, Dy.Director (ST/Prod) & Course Coordinator,
9653364633, 9869322672 (MB)**

E-mail:- rnmeena_888@rediffmail.com

Thanking you,

Encl: As above

**Yours faithfully,
-sd-**

(Dr. R.N.Meena)

Dy.Director (Staff Training/ Productivity)



**SPECIALIZED TRAINING PROGRAMME ON
“MAKING EFFECTIVE SAFETY COMMITTEE WITH PARTICIPATIVE SKILLS IN SAFETY, HEALTH &
ENVIRONMENT IN INDUSTRIES & DOCKS.”**

From 17th - 19th January, 2018.

CONDUCTED BY:

INDUSTRIAL PSYCHOLOGY DIVISION

CENTRAL LABOUR INSTITUTE

DIRECTORATE GENERAL FACTORY ADVICE SERVICES & LABOUR INSTITUTES

MINISTRY OF LABOUR & EMPLOYMENT, GOVERNMENT OF INDIA,

N.S.MANKIKAR MARG, SION, MUMBAI – 400 022.

INTRODUCTION :

The Factories Act, 1948 as amended in 1987 lays emphasis on self – regulating control by the management in providing measures for ensuring health and safety of workers/employees at work, Section 41(G) of the Factories Act advocates for promotion of participation of workers and management in maintaining safety and health at work place through constitution of Safety Committee. Studies on workers’ participation in India have revealed that the goal of industrial democracy depends on the extent to which Safety Committee members are co-operative, committed and have mutual trust. It calls for members to possess sound knowledge and skill for the effective functioning of the Committee. Along with that members are required to develop competency to identify and solve the problems related to Safety, Health and Environment. The training programme is based on the objective that effective participation must be evolved at the shop or plant levels where the members feel the need and are able and willing to participate.

OBJECTIVE

The programme is designed to equip participants, with the knowledge and skills in approaching problem related to safety and health in a participative way.

COURSE CONTENT

An overview of participative concept and practices. An introduction to Safety and Occupational Health. Legal frame work – for ensuring Safety, Health and Environment. Structure and functions of Safety Committee. Group problem solving and conflict resolution. Effective communication and inter-personal relations. Decision-making process. Formulation and presentation of Agenda. Effective implementation decisions taken by the committee.

METHOD

Lecture, Group discussion, Case study, Role-play, Demonstration and Exercises and Audio-visuals, etc.

FACULTY

Experts from the Central Labour Institute, Mumbai and Guest Speakers from Industries to share their experiences.

PARTICIPANT PROFILE

The participation in the programme is open to the Safety Committee Members, Safety Officers, Factory Medicals Officers and Representatives of the production, Maintenance, purchase and personnel departments and workers representatives. Participants will be restricted to 25 only on first-cum-first served basis.

LANGUAGE:

Bilingual – Hindi and English,

VENUE :

Central Labour Institute, Sion, Mumbai – 400 022.,

DURATION : 03 Days, From 17th - 19th January, 2018.

TIMING:

1000 HRS. - 1700 HRS.

ADMINISTRATIVE DETAILS :

Fees & Other Expenses :

1. Rs.1525/- per participant (Subject to revision) towards Institute Fee payable by Crossed Demand Draft, drawn in favour “Central Labour Institute, Mumbai”.
2. Rs. 2500/- per participant for “OTHER CHARGES” to be paid in CASH to the Managing Committee formed among the participants on the first day of the programme to meet the expenditure towards stationery, group photographs, training manual, handouts, lunch, refreshments, and conveyance charges and honorarium to the guest faculty and other incidental charges etc. Receipt for this amount will be issued by the Managing Committee.

NOMINATIONS:

Nominations may please be sent along with Crossed Demand Draft towards Institute Fee To:

Dr. R.N. MEENA

**Course Coordinator &
Dy. Director (ST/PROD.)**

**Central Labour Institute
Sion, Mumabi – 400 022**

Telephone No: 022 – 24060536

MOB. NO. 9653364633,9869322672,

E-mail- rnmeena_888@rediffmail.com

**LAST DATE FOR RECEIPT OF NOMINATIONS
10th January, 2018.**