



**GOVERNMENT OF INDIA
MINISTRY OF LABOUR & EMPLOYMENT**

PROSPECTUS

**ONE-YEAR (TWO SEMESTERS)
DIPLOMA COURSE IN INDUSTRIAL
SAFETY
2010-2011**

**REGIONAL LABOUR INSTITUTE
LAKE TOWN, KOLKATA – 700 089**
☎: (033) 2534-2732, 2534-2735, 2521-
8761/0303
FAX : (033) 2534-8182
E-mail : regi_876109@bsnl.in,
ukdas_rlikol@rediffmail.com

METHODOLOGY

This course is presented in the form of a series of class-room lectures, discussions and case studies supplemented by audio-visual aids. The teaching scheme provides adequate coverage of practical studies in industrial establishments through visits arranged in leading industrial establishments. The students are also required to carry out Term Work & Project Work during the course of the programme.

The course is divided into two semesters. During the 1st semester (for about 6 months), the students will be given theoretical inputs in 5 different papers along with visit to industrial establishments. The students would be submitting their Term Works and Engineering Drawing Sheets as per syllabus. In the 2nd semester another 6 paper will be covered including one elective paper. In addition to this, they will be undertaking Project Work and Safety Engineering Laboratory with necessary guidance from the faculty members of this Institute.

DATE OF COMMENCEMENT

21st July, 2010

TIMING

From 1030 Hrs. to 1630 Hrs. (Monday to Friday)

EXAMINATION

All the students will have to appear in both the semesters' examination to be conducted by West Bengal State Council of Technical Education. The Examination scheme includes theoretical papers (answers to be written in English), evaluation of term work, engineering drawing, laboratory assignment and viva-voce.

FACULTY

The faculty consists of experts from various disciplines of the Institute, specialists from industries, other Institutes and different Government departments.

QUALIFICATION FOR ADMISSION

Educational Qualification

- (a) A Degree from any recognised University with any branch of Engineering / Technology;
- Or
- (b) A Degree in Science of a University recognised by UGC with Physics, Chemistry & Mathematics
- Or
- (c) A Diploma in any branch of Engineering or Technology recognised by the West Bengal State Council of Technical Education or equivalent.

RESERVATION

For SC/ST/OBC candidates, seats are reserved in accordance with the Government Rules.

NOTE :

1. The following preference will be given while selecting the candidates:
 - a) Candidate having requisite qualification and experience and duly sponsorship by their present employers.
 - b) Candidate having requisite qualification and experience and permission (non-sponsored) by the employer.
 - c) Candidates having requisite qualification and experience but currently not employed.
 - d) Candidates having requisite qualification and but no experience and employment.
2. **Attendance** - Minimum 80% attendance of classes is required for appearing final examination to be conducted by West Bengal State Council of Technical Education.

FEES AND OTHER EXPENSES

(I) Fees:

Rs. 6,000/- (Rupees six thousand only) for the entire Course (fee once paid is not refundable). The Course Fee of Rs. 6,000/- (Rupees six thousand only) is to be paid by **Crossed Demand Draft** drawn in favour of the **Administrative Officer, Regional Labour Institute, Lake Town, Kolkata – 700 089 payable at Kolkata** at the time of admission.

(II) Other Expenses:

- (A) A bed in a double-bedded room (**lodging only**) will be provided to those who opt to stay in the hostel of this Institute. An amount of Rs. 20/- (Rupees twenty only) per head per day will be charged. The charges are payable in advance for each month or part thereof to the Institute in Cash.
- (B) **Caution Money** deposit of Rs. 1,000/- (Rupees one thousand only) for Library facility will have to be paid in Cash at the time of admission.
- (C) Registration Fee and Examination Fee as prescribed by **West Bengal State Council of Technical Education, Government of West Bengal** is to be paid by the students.
- (D) In addition to the above charges:
 - (a) The students will have to bear the expenses in connection with industrial visits arranged as a part of the curriculum.
 - (b) Incidental expenses for project work, sessional work and stationery are also to be borne by the students themselves.

APPLICATION

Application Form, duly filled in, accompanied by attested copies of certificates of qualification and experience should reach to **Director-in-Charge, Regional Labour Institute, Lake Town, Kolkata – 700 089** latest by **31-05-2010**.

METHOD OF SELECTION

The candidates may have to appear for an interview before a **Selection Committee** at this Institute. Date and time of interview will be intimated to the candidates by post. **No TA/DA will be paid by this Institute.**

It may please be noted that calling for interview does not guarantee admission to the Course. At the time of selection, candidates are required to produce the original certificates/mark sheets in support of their qualification and experience. Those selected for admission will have to join the Course at this Institute immediately.

UNIFORM

All students irrespective of their category are required to wear the uniform and shoes specified by the Institute. Two sets of such uniform and shoes are required to be procured/arranged by the students at their own expenses.

ACCOMMODATION

Limited non-family single bed accommodation sharing accommodation, **without boarding facility**, will be made available only to the outstation candidates in double bedded room at the RLI Hostel on **first-come first-served basis**.

भारत सरकार, श्रम एवं रोजगार मंत्रालय
क्षेत्रीय श्रम संस्थान, कलकता
(कारखाना सलाह सेवा और श्रम संस्थान महानिदेशालय)
Government of India
Ministry of Labour & Employment
REGIONAL LABOUR INSTITUTE
(Directorate General Factory Advice Service & Labour Institutes)
Lake Town, Kolkata - 700089.

“औद्योगिक सुरक्षा इंजीनियरी में डिप्लोमा पाठ्यक्रम” प्रवेश हेतु पार्थना पत्र
APPLICATION FOR ADMISSION TO THE 'DIPLOMA COURSE IN
INDUSTRIAL SAFETY'

शैक्षणिक वर्ष - २०१० - २०११
Academic Year 2010 - 2011

प्रार्थी को अनुदेश

Insruction to Candidate

कृपया सभी सुचनाथें पूर्णरूप में हैं ।

Please furnish all informations in full.

प्रपत्र में दिया गया स्थान यदि अपयत्ती हो तो

अलग से कागज लगायें ।

**Attach separate sheets wherever the space provided
in the form is inadequate.**

आयु, योग्यता एवं अनुभव के सम्बन्ध में प्रमाण पत्र
पंसापत्र की प्रमाणित प्रतियां संलग्न करें ।

**Attach attested copies of certificate &
testimonias in respect of age, qualif-
ication and experience.**



1. पूरा नाम
Name in full (inblock letters)
2. पिता का नाम
Father's Name
3. जन्म तिथि
Date of Birth
4. स्थानीय पता
Permanent Address
5. डाक पता (पत्र व्यावहार के लिए)
Postal Address (for correspondence)

क्या आप अनुसूचित जाति /जनजाति /अन्य पिछड़े वर्ग/एन०टी० /वी०जे० के सदस्य हैं। यदि हां -विवरण दें। (प्रमाण पत्र संलग्न करें)

6. Are you a member of S.C./S.T. O.B.C./N.T./V.J.? If so give particulars. (Attach certificate)

शैक्षिक विवरण
(एस०एस०सी /हाई स्कूल परीक्षा अथवा समकक्ष और उसके बाद)

7. Details of Academic career
S.S.C./high School Exam. or equivalent onwards.

परीक्षा जो उत्तीर्ण की	स्कूल, कालेज, संस्था का नाम एवं पता	उत्तीर्ण वर्ष	क्लास/श्रेणी प्राप्त की	अंक प्राप्त किये प्रतिशत के साथ	विषय
Name of Examination Passed	Name and Address of School, College, Institute	Year of Passing	Class / Division obtained	Marks Obtained with percentage	Subjects
1	2	3	4	5	6

अनुभव का विवरण (क्रमानुसार)
8. Details of experience (in chronological order)

संगठन का नाम एवं पता Name and address of the organization	पद एवं वेतन Designation and Pay	अवधि से - तक Duration From - To	कार्य की प्रवृत्ति Nature of Duties
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9. कुल अनुभव
Total Experience वर्ष
Year माह
Months

10. अत्य कोई सूचना उम्मीदवार अपनी उम्मीदवारी के
समर्थन में प्रस्तुत करना चाहता हैं ।
Any other information to applicant desires
to give in support of his candidature.

11. होस्टेल निवहि
Hostel Accommodation चाहिए अथवा नहीं
Required/Not Required

प्रार्थी द्वारा घोषणा

12. Declaration by the candidate

I hereby declare that information furnished in the application is true and correct to the best of my knowledge and belief and that no material information has been wilfully suppressed by me. I also understand that I stand to be disqualified from being admitted to the course or from continuance at that course, in the event of any information being found incorrect. Upon admission I also undertake to complete the requisite Projects and Term work during the period of the course.

जहां तक मुझे ज्ञात हैं और विश्वास हैं इस प्रार्थना पत्र मे दी गयी सूचना सत्य और ठीक हैं । मेरे द्वारा जान-वूझकर कोई सूचना छिपाई नहीं गयो है । मैं यह समझता हूं कि यदि मेरे द्वारा प्रस्तुत कोई सूचना गलत पायी गयी तो मुझे पाठ्यक्रम में प्रवेश हेतु अथवा पाठ्यक्रम को जारी रखने हेतु अयोग्य ठहरा दिया जायगा ।

प्रवेश होनेपर पाठ्यक्रम अवधि के मध्य में आवश्यक प्रोजेक्टस एवं टर्म वर्क को पूरा करने की जिम्मेदारी लेता हूं ।

दिनांक /Date
of the Candidate

प्रार्थी के हस्ताक्षर/Signature

स्थान / Place

टेलिफोन Telephone: (033) 2534-2732 / 2534-2735 / 2521-8761

फैक्स / Fax : (033) 2534-8182

ई-मेल/E-mail: regi_876109@bsnl.in, ukdas_rlikol@rediffmail.com

(4)

प्रायोजित करने वाले अधिकारी का प्रमाण पत्र
CERTIFICATE BY SPONSORING AUTHORITY
(To be completed by the Sponsoring Authority in case of candidate(s)
sponsored by the Organization)

प्रायोजित अधिकारी द्वारा भरा जाय यदि संगठन द्वारा उम्मीदवार प्रायोजित किया गया हो ।

Shri

..... of

this organisation

इस संगठन के श्री

.....

is hereby sponsored to attend the DIPLOMA COURSE IN INDUSTRIAL SAFETY

“सुरक्षा इंजीनियरी के डिप्लोमा पाठ्यक्रम के शैक्षिक सत्र २०१०-२०११

during the Academic Year 2010-2011. The application for

में प्रवेश हेतु प्रायोजित किया जाता है ।

Admission in the prescribed form duly filled up has been verified and is forwarded herewith.

प्रवेश हेतु प्रार्थना पत्र निर्धारित प्रपत्र में विधिवत हुआ एवं सत्यापित अग्रसारित किया जाता है ।

Shri **is working in this**

श्री इस संगठन में

organization as a w.e.f.

.....

पद पर दिनांक से कार्यरत हैं ।

Place : स्थान

Signature of Sponsoring

Authority & Designation

हस्ताक्षर प्रायोजित अधिकारी एवं पद

Date : दिनांक

.....

Address/पता

.....

.....

CERTIFICATE BY SPONSORING AUTHORITY

(To be submitted on the Company's Letter Head)

1. We hereby sponsor Shri _____ for the Diploma in Industrial Safety Course, 2010-2011.

2. Shri _____ joined this organization on _____ as _____ and at present he is working as _____ from _____ to _____.

3. On his selection, he will be fully relieved to attend classes, do the project work and also appear in the examination.

4. a) Please specify the extent of sponsorship viz-a-viz (a) Institution Fee (b) granting leave (c) Traveling/Daily allowance (d) all the above.

b) Not sponsored but permitted.

Place:

Date :

Stamp

Signature of Sponsoring Authority